

**Notice of Annual General Meeting**  
**St. Stephen's College Alumni Association Limited**

To: All members of St. Stephen's College Alumni Association Limited, all alumni of St. Stephen's College and all alumni of St. Stephen's College Preparatory School.

NOTICE IS HEREBY GIVEN THAT Annual General Meeting of St. Stephen's College Alumni Association Limited will be held on Saturday, 23 September 2023, at 6:00pm (registration from 5:15 p.m.) at 25/fl., Wing On Centre, 111 Connaught Road, Central for the purpose of transacting the following business:

1. To approve the minutes of the Annual General Meeting of St. Stephen's College Alumni Association Limited held on 15 September 2022 (at Appendix I);
2. To receive the President's report of St. Stephen's College Alumni Association Limited for 2022 to 2023
3. To receive the audited accounts of St. Stephen's College Alumni Association Limited for the period from 1 July 2022 to 30 June 2023;
4. To elect Members of the Executive Committee for 2023 to 2024;
5. To appoint Sammy Chan & Co as the auditor of St. Stephen's College Alumni Association Limited for the period from 1 July 2023 to 30 June 2024; and
6. Any other business.

Edna Yuen  
Honorary Secretary of St. Stephen's College Alumni Association Limited  
Dated this the 20<sup>th</sup> August 2023

## Notes:

1. The Office Bearers of the Executive Committee elected at the AGM on 15 September 2022 are as follows: Mr Chi How Johnson KONG (President), Ms Yuen Yee SO (Vice President), Dr Dickson LEUNG (Vice President), Mr Pak Nin LO (Honorary Treasurer), Ms Edna YUEN (Honorary Secretary).
2. Members of Executive Committee elected at the AGM held on 15 September 2022 are as follows: Ms Ho Yan NG, Ms Mei Fung Grace CHAN, Dr Pong Leopard PONG, Dr Mi Chang Derek YUEN, Ms Pi O Joan NG, Mr Jeffrey Chi-lert WONG, Mr Chiu Ting Anson CHAN, Mr Yat Hei AU-YEUNG, Mr Hung Yuen Steve AU YEUNG, Mr Hei Chung Bernado CHENG
3. Immediate Past President is Dr Yik Si Louis CHAN.
4. The positions on the Executive Committee are open to all Voting Members. Voting Members who would like to stand for election to the Executive Committee should submit their names and personal particulars to the current Honorary Secretary Edna Yuen by e-mail at [sscaa@sscaa.org](mailto:sscaa@sscaa.org) before 2 September 2023 who will then pass the same to all Members for their consideration.
5. A Member who is entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote for and on his/her behalf. Only Ordinary Members who have paid up their Membership Subscriptions or Life Members are entitled to vote. Expired memberships can be renewed on the spot before the AGM.
6. A form of proxy for use at the AGM is attached hereto as Appendix II.
7. Proxy forms must be lodged within 30 minutes prior to the meeting.
8. The Memorandum and Articles of Association of St. Stephen's College Alumni Association Limited are available on our website [www.sscaa.org](http://www.sscaa.org) . If any member requires a hard-copy version, please contact Dickson LEUNG by e-mail at [dicksonleung.sscaa@gmail.com](mailto:dicksonleung.sscaa@gmail.com).
9. Please note that registration is essential for the purpose of confirming attendees' status as Voting Members.

**Minutes of Annual General Meeting  
St. Stephen's College Alumni Association Limited**

Date: 15 September 2022  
Time: 7:00-7:40 p.m.  
Venue: 25/F, Wing On Centre, 111 Connaught Road Central, Sheung Wan, Hong Kong

1. The minutes of the Annual General Meeting of St. Stephen's College Alumni Association Limited ("SSCAA") held of 4 December 2021 were approved.
2. The President Dr Louis CHAN, presented the report of the SSCAA for 2021-2022.
3. The audited account of SSCAA for the period between 1 July 2021 and 30 June 2022 was adopted.
4. The following members were elected as the office bearer of SSCAA for 2022-2024  
President: Mr Chi How Johnson KONG  
Vice President: Ms Yuen Yee SO  
Vice President: Dr Dickson LEUNG  
Honorary Secretary: Ms Edna YUEN  
Honorary Treasurer: Mr Pak Nin LO  
Immediate Past President: Dr Yik Si Louis CHAN
5. The following members were elected as the Executive Committee of SSCAA for 2022-2023  
Ms Ho Yan NG, Ms Mei Fung Grace CHAN, Dr Pong Leopard PONG, Dr Mi Chang Derek YUEN, Ms Pi O Joan NG, Mr Jeffrey Chi-lert WONG, Mr Chiu Ting Anson CHAN, Mr Yat Hei AU-YEUNG, Mr Hung Yuen Steve AU YEUNG, Mr Hei Chung Bernado CHENG
6. Sammy Chan & CO was appointed as auditor of SSCAA for the period from 1 July 2022 to 30 June 2023.
7. Any other business: There was no other business.

Dr Dickson Leung  
Honorary Secretary  
St. Stephen's College Alumni Association Limited  
Dated this the 15<sup>th</sup> day of September 2022

**ST. STEPHEN'S COLLEGE ALUMNI ASSOCIATION  
LIMITED**

*FORM OF PROXY*

**For use at the Annual General Meeting to be held on 23 September 2023.**

I, \_\_\_\_\_, (name) of \_\_\_\_\_,  
(address), being a Voting Member of St. Stephen's College Alumni Association  
Limited, hereby appoint \_\_\_\_\_ (name) of \_\_\_\_\_  
\_\_\_\_\_ (address), also a Voting Member of St. Stephen's  
College Alumni Association Limited, as my proxy to vote for me and on my behalf as  
he or she thinks proper.

Signature: \_\_\_\_\_

Membership No.: \_\_\_\_\_

Date: \_\_\_\_\_