

**Notice of Annual General Meeting
St. Stephen's College Alumni Association Limited**

To: All members of St. Stephen's College Alumni Association Limited, all alumni of St. Stephen's College and all alumni of St. Stephen's College Preparatory School.

NOTICE IS HEREBY GIVEN THAT Annual General Meeting of St. Stephen's College Alumni Association Limited will be held on FRIDAY 5 October 2018 at 7:30pm (registration from 7:00 pm to 7:30 pm) at King's Cuisine Restaurant, 6/F, Windsor House, 311 Gloucester Road, Causeway Bay, Hong Kong for the purpose of transacting the following business :

1. To approve the minutes of Annual General Meeting of St. Stephen's College Alumni Association Limited held on 6 October 2017 (at Appendix I);
2. To receive the President's report of St. Stephen's College Alumni Association Limited for 2017 to 2018;
3. To receive the audited accounts of St. Stephen's College Alumni Association Limited for the period from 1 July 2017 to 30 June 2018
4. To elect the Office Bearers for 2018 to 2020 and Members of the Executive Committee for 2018 to 2019;
5. To appoint Lee, Au & Co as the auditor of St. Stephen's College Alumni Association Limited for the period from 1 July 2018 to 30 June 2019;
6. Report on the launch of the Big Field Project; and
7. Any other business.

Kelvin Ka-yun LEE

Honorary Secretary of St. Stephen's College Alumni Association Limited

Dated this the 3rd day of September 2018

Notes :

1. The Office Bearers of the Executive Committee elected at the AGM on 28 October 2016 are as follows:
Ms Mimi Yuen (President), Mr Dickson Leung (Vice President), Dr Louis CHAN (Vice President), Mr Foster Lee (Honorary Treasurer), Mr Kelvin LEE (Honorary Secretary).
2. Members of Executive Committee elected at the AGM held on 6 October 2017 are as follows:
Ms Margaret Ho (Member), Mr Danny Ng (Member), Ms Yannie Ng (Member), Mr Alan Wu (Member), Ms Olivia Chan (Member), Mr Henry Wong (Member), Ms Sandy So (Member), Mr Ricky Ma (Member), Ms CHAN Mei Fung, Grace (Member), Mr Julio CHOW (Member).
3. Immediate Past President is Mr Augusto KING.
4. The positions on the Executive Committee are open to all Voting Members. Voting Members who would like to stand for election to the Executive Committee should submit their names and personal particulars to the current Honorary Secretary Kelvin LEE by e-mail at kelvinkayunlee@gmail.com before 22 September 2018 who will then pass the same to Members for their consideration.
5. A Member who is entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote for and on his/her behalf. Only Ordinary Members who have paid up their Membership Subscriptions or Life Members are entitled to vote. Expired memberships can be renewed on the spot before the AGM.
6. A form of proxy for use at the AGM is attached hereto as Appendix II.
7. Proxy forms must be lodged within 30 minutes prior to the meeting.
8. The Memorandum and Articles of Association of St. Stephen's College Alumni Association Limited are available on our website www.sscAA.org . If any member requires a hard-copy version, please contact Kelvin LEE by e-mail at kelvinkayunlee@gmail.com .
9. Please note that registration is essential for the purpose of confirming attendees' status as Voting Members.
10. A dinner will be held at the restaurant after the AGM. Please contact Kelvin LEE as above if you would like to stay for dinner (Costs of dinner will be shared by the participants.)

**Minutes of Annual General Meeting
St. Stephen's College Alumni Association Limited**

Date : 6 October 2017
Time : 7:30 to 8:00 p.m.
Venue : King's Cuisine Restaurant, 6/F, Windsor House, 311 Gloucester Road,
Causeway Bay, Hong Kong

1. The minutes of the Annual General Meeting of the St. Stephen's College Alumni Association Limited ("SSCAA") held on 28 October 2016 was approved.
2. The President, Ms. Mimi YUEN, presented her report of SSCAA for 2016-2017.
3. The audited accounts of SSCAA for the period between 1 July 2016 and 30 June 2017 was adopted.
4. To rectify and confirm, by special resolution, the amendments to the Article of Associations of St. Stephen's College Alumni Association Limited approved by special resolution at the Annual General Meeting held on 28 October 2016.
5. The following office bearers remained in their offices until the next AGM:

Ms. Mimi YUEN (President)
Mr Dickson LEUNG (Vice President) Dr. Louis CHAN (Vice President)
Mr Foster LEE (Honorary Treasurer)
Mr Kelvin LEE (Honorary Secretary)
Mr Augusto KING (Immediate Past President)
6. The following new members were elected to the Executive Committee of SSCAA for 2017-2018:

Ms Margaret HO, Mr Danny NG, Ms. Yannie NG, Mr Alan WU, Ms. Sandy SO, Ms. Olivia CHAN, Mr Henry WONG, Mr Ricky MA, Ms CHAN Mei-fung, Grace, Mr Julio CHAU.
7. Messrs. Lee, Au & Co was appointed auditors of SSCAA for the period from 1 July 2017 to 30 June 2018.
8. Any other business: there was no other business.

Kelvin Ka-yun LEE
Honorary Secretary of St. Stephen's College Alumni Association Limited
Dated this the 9th October 2017

ST. STEPHEN'S COLLEGE ALUMNI ASSOCIATION LIMITED

FORM OF PROXY

For use at the Annual General Meeting to be held on 5 October 2018.

I, _____, (name) of _____,
(address), being a Voting Member of St. Stephen's College Alumni Association Limited,
hereby appoint _____ (name) of _____
_____ (address), also a Voting Member of St. Stephen's
College Alumni Association Limited, as my proxy to vote for me and on my behalf as he or
she thinks proper.

Signature : _____

Membership No.: _____

Date : _____