

**Notice of Annual General Meeting
St. Stephen's College Alumni Association Limited**

To: All members of St. Stephen's College Alumni Association Limited, all alumni of St. Stephen's College and all alumni of St. Stephen's College Preparatory School.

NOTICE is hereby given THAT Annual General Meeting of St. Stephen's College Alumni Association Limited will be held on FRIDAY 6 October 2017 at 7:30pm (registration from 7:00 pm to 7:30 pm) at King's Cuisine Restaurant, 6/F, Windsor House, 311 Gloucester Road, Causeway Bay, Hong Kong for the purpose of transacting the following business:

1. To approve the minutes of Annual General Meeting of St. Stephen's College Alumni Association Limited held on 28 October 2016 (at Appendix I);
2. To receive the President's report of St. Stephen's College Alumni Association Limited for 2016 to 2017;
3. To receive the audited accounts of St. Stephen's College Alumni Association Limited for the period from 1 July 2016 to 30 June 2017
4. To confirm, by special resolution, the amendments to the Article of Associations of St. Stephen's College Alumni Association Limited approved by special resolution at the Annual General Meeting held on 28 October 2016 to:
 - (a) change the terms of office of the President, Vice Presidents, Honourary Treasurer and Honourary Secretary from the Annual General Meeting from which they were elected to the second Annual General Meeting thereafter; and
 - (b) make other textual amendments to align its text with the enactment of the new Companies Ordinance (Cap. 622);
5. To elect the Members of the Executive Committee for 2017 to 2018;
6. To appoint Lee, Au & Co as the auditor of St. Stephen's College Alumni Association Limited for the period from 1 July 2017 to 30 June 2018; and
7. Any other business.

Kelvin Ka-yun LEE

Honorary Secretary of St. Stephen's College Alumni Association Limited

Dated this the 5th day of September 2017

Notes :

1. Clauses 35, 36, 37 and 44 of the existing Articles of Association state as follows: -
 35. The management of the affairs of the Association shall be vested in the Executive Committee which consists of the President, Two Vice Presidents, Honorary Secretary, Honorary Treasurer, Immediate Past President and not more than (10) members. All members of the Executive Committee shall be Voting Members of the Association.
 - 36.1 Subject to Clause 36.2, the term of office of the Executive Committee shall be from the Annual General Meeting at which the Executive Committee was elected until the next Annual General Meeting thereafter. A retiring Executive Committee Member shall be eligible for re-election but no member of the office bearers (President, Vice Presidents, Honorary Secretary, Honorary Treasurer and Immediate Past President) shall remain in the same office for more than four consecutive terms.
 - 36.2. The term of office of the office bearers shall be from the Annual General Meeting at which they were elected to the second Annual General Meeting thereafter.
 37. Notwithstanding Clause 36 above:
 - (a) The President shall not remain in the same office for more than 2 consecutive terms;
 - (b) The President to be elected must have served as an Executive Committee Member for not less than one term (one year) immediately prior to being elected as President of the Association, or have previously served as President or Vice-President of the Association or the unincorporated association known as St. Stephen's College Alumni Association.
 44. All members of the Executive Committee shall retire at the expiry of the term of the Executive Committee as provided under paragraph 36 and, save as otherwise provided herein, shall be eligible for re-election.
2. The Members of the Executive Committee elected at the AGM on 28 October 2016 are as follows: -

Ms Mimi Yuen (President), Mr Dickson Leung (Vice President), Dr Louis CHAN (Vice President), Mr Foster Lee (Honorary Treasurer), Mr Kelvin LEE (Honorary Secretary), Mr Augusto King (Immediate Past President), Ms Yvonne Au (Member), Ms Margaret Ho (Member), Mr Danny Ng (Member), Ms Yannie Ng (Member), Mr George Tam (Member), Mr Alan Wu (Member), Ms Olivia Chan (Member), Mr Henry Wong (Member), Ms Sandy So (Member), Mr Ricky Ma (Member).
3. The positions on the Executive Committee are open to all Voting Members. Voting Members who would like to stand for election to the Executive Committee should submit their names and personal particulars to the current Honorary Secretary Kelvin LEE by e-mail at kelvinkayunlee@gmail.com before 22 September 2017 who will then pass the same to Members for their consideration.
4. A Member who is entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote for and on his/her behalf. Only Ordinary Members who have paid up their Membership Subscriptions or Life Members are entitled to vote. Expired memberships can be renewed on the spot before the AGM.
5. A form of proxy for use at the AGM is attached hereto as Appendix II.
6. Proxy forms must be lodged within 30 minutes prior to the meeting.
7. The Memorandum and Articles of Association of St. Stephen's College Alumni Association Limited are available on our website www.sscAA.org. If any member requires a hard-copy version, please contact Kelvin LEE by e-mail at kelvinkayunlee@gmail.com.
8. Please note that registration is essential for the purpose of confirming attendees' status as Voting Members.
9. A dinner will be held at the restaurant after the AGM. Please contact Kelvin LEE as above if you would like to stay for dinner (Costs of dinner will be shared by the participants.)

Appendix I

Date : 28 October 2016

Time : 7:30 to 8:00 p.m.

Venue : King's Cuisine Restaurant, 6/F, Windsor House, 311 Gloucester Road, Causeway Bay, Hong Kong

1. The minutes of Annual General Meeting of St. Stephen's College Alumni Association Limited held on 25 September 2015 were approved.
2. The President Ms. Mimi YUEN presented her report of St. Stephen's College Alumni Association Limited for 2015-2016.
3. The audited accounts of St. Stephen's College Alumni Association Limited for the period from 1 July 2015 to 30 June 2016 were adopted.
4. By a special resolution, approval was given to the proposed amendments to the Article of Associations of St. Stephen's College Alumni Association Limited by the Executive Committee for 2015 to 2016 that:
 - (a) clauses 36 and 44 be amended to the effect that the terms of office of the President, Vice Presidents, Honourary Treasurer and Honourary Secretary (i.e. office bearers) begin from the Annual General Meeting from which they were elected to the second Annual General Meeting thereafter; and
 - (b) other textual amendments be made to align the text of the Articles with the enactment of the new Companies Ordinance (Cap. 622).
5. The following members were elected to the Executive Committee of St. Stephen's College Alumni Association Limited for 2016-2017:

Ms. Mimi YUEN (President), Ms. Dickson LEUNG (Vice President), Dr. Louis CHAN (Vice President), Mr. Kelvin LEE (Honorary Secretary), Mr. Foster LEE (Honorary Treasurer), Mr. Augusto KING (Immediate Past President), Ms. Yvonne AU (Member), Ms. Margaret HO (Member), Mr. Danny NG (Member), Ms. Yannie NG (Member), Mr. George TAM (Member), Mr. Alan WU (Member), Ms. Sandy SO (Member), Ms. Olivia CHAN (Member), Mr. Henry WONG (Member) and Mr. Ricky MA (Member).
6. Messrs. Chan Chee Cheng & Co., Certified Public Accountants, was appointed auditors of St. Stephen's College Alumni Association Limited for the period from 1 July 2016 to 30 June 2017.
7. A.O.B. – There was no other business.

ST. STEPHEN'S COLLEGE ALUMNI ASSOCIATION LIMITED

FORM OF PROXY

For use at the Annual General Meeting to be held on 6 October 2017.

I, _____, (name) of _____,
(address), being a Voting Member of St. Stephen's College Alumni Association Limited, hereby
appoint _____ (name) of _____
_____ (address), also a Voting Member of St. Stephen's College
Alumni Association Limited, as my proxy to vote for me and on my behalf as he or she thinks
proper.

Signature : _____

Membership No.: _____

Date : _____