

NOTICE OF ANNUAL GENERAL MEETING

ST. STEPHEN'S COLLEGE ALUMNI ASSOCIATION LIMITED

To: All members of St. Stephen's College Alumni Association Limited, all alumni of Stephen's College and all alumni of St. Stephen's College Preparatory School.

NOTICE is hereby given THAT Annual General Meeting of St. Stephen's College Alumni Association Limited will be held on FRIDAY 26 September 2014 at 7:30pm (registration from 7:00 pm to 7:30 pm) at King's Cuisine Restaurant, 6/F., Windsor House, 311 Gloucester Road, Causeway Bay, Hong Kong for the purpose of transacting the following business :

1. To approve the minutes of Annual General Meeting of St. Stephen's College Alumni Association Limited held on 23 August 2013;
2. To receive the President's report of St. Stephen's College Alumni Association Limited for 2013 to 2014;
3. To adopt the audited accounts of St. Stephen's College Alumni Association Limited for the period from 8 August 2012 (date of incorporation) to 30 June 2013 and from 1 July 2013 to 30 June 2014;
4. To elect the President, Vice-Presidents, Honorary Secretary and Honorary Treasurer and Members of the Executive Committee for 2014 to 2015;
5. To appoint auditors of St. Stephen's College Alumni Association Limited for the period from 1 July 2014 to 30 June 2015; and
6. Any other business.

Timon Shum
Honorary Secretary of St. Stephen's College Alumni Association Limited

Notes :

1. Clauses 35, 36, 37 and 44 of the Articles of Association state as follows: -
 35. The management of the affairs of the Association shall be vested in the Executive Committee which consists of the President, Two Vice Presidents, Honorary Secretary, Honorary Treasurer, Immediate Past President and not more than (10) members. All members of the Executive Committee shall be Voting Members of the Association.
 36. The term of office of the Executive Committee shall be from the Annual General Meeting at which the Executive Committee was elected until the next Annual General Meeting thereafter. A retiring Executive Committee Member shall be eligible for re-election but no members of the office bearers (President, Vice Presidents, Honorary Secretary, Honorary Treasurer and Immediate Past President) shall remain in the same office for more than four consecutive terms.
 37. Notwithstanding Clause 36 above:
 - (a) The President shall not remain in the same office for more than 2 consecutive terms;
 - (b) The President to be elected must have served as an Executive Committee Member for not less than one term (one year) immediately prior to being elected as President of the Association, or have previously served as President or Vice-President of the Association or the unincorporated association known as St. Stephen's College Alumni Association.
 44. All members of the Executive Committee shall retire at every Annual General Meeting and, save as otherwise provided herein, shall be eligible for re-election.
2. The Members of the Executive Committee elected at the AGM on 23 August 2013 are as follows: -
Mr. Augusto King (President), Ms. Yvonne Au (Internal Vice President), Ms. Mimi Yuen (External Vice President), Mr. Timon Shum (Honorary Secretary), Mr. Ronald Yu (Honorary Treasurer), Mr. Arthur Chow (Immediate Past President), Mr. David Fong, Ms. Sally Keung, Mr. Randy Lee, Mr. Dickson Leung, Ms. Karrie Lui, Ms. Daphne Ng, Ms. Yannie Ng, Mr. George Tam, Mr. Alan Wu and Mr. Gordon Yen.
3. The positions on the Executive Committee are open to all Voting Members. Voting Members who would like to put forward themselves for election to the Executive Committee should submit their names and personal particulars to the current Honorary Secretary Timon Shum by e-mail at timonshum@gmail.com before 12 September 2014 who will pass the same to Members for their consideration.
4. A Member who is entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote for and on his/her behalf. Only Ordinary Members who have paid up their Membership Subscriptions or Life Members are entitled to vote. Expired memberships can be renewed on the spot before the AGM.
5. A form of proxy for use at the AGM is attached hereto.
6. Proxy forms must be lodged within 30 minutes prior to the meeting.
7. A copy of the Memorandum and Articles of Association of St. Stephen's College Alumni Association Limited can be downloaded from www.bit.ly/sscaa_MA2012. If any member requires a hard-copy version, please contact Timon Shum by e-mail at timonshum@gmail.com.
8. Please note that registration is essential to confirm attendees' status as Voting Members.
9. A dinner will be held at the restaurant after the AGM. Please contact Timon Shum as above if you would like to stay for dinner. (Costs of dinner will be shared by the participants.)

ST. STEPHEN'S COLLEGE ALUMNI ASSOCIATION LIMITED

FORM OF PROXY

For use at the Annual General Meeting to be held on 26 September 2014.

I, _____, (name) of _____,
(address), being a Voting Member of St. Stephen's College Alumni Association Limited,
hereby appoint _____ (name) of _____
_____ (address), also a Voting Member of St. Stephen's
College Alumni Association Limited, as my proxy to vote for me and on my behalf as he or
she thinks proper.

Signature : _____

Membership No.: _____

Date : _____